

Club Social Secretary :

Key roles & responsibilities :

- Present ideas for social events to the committee
- Organise social events for club members throughout the year
- Organise the club's end of season presentation evening
- Work with the Communications committee rep to ensure social events are communicated well
- Promote social events over the club's social media and website
- Help with promoting social events organised by other members
- Attend committee meetings

Skills and qualities required :

- Good communication skills
- Good organisational skills
- To be approachable
- To have good knowledge of the club and it's athletes